

Museum Manners

Welcome to the Louisiana State Museum! Our institution was founded almost a century ago for the purpose of preserving and displaying artifacts, documents and works of art which reflect Louisiana's culture and history. In keeping with our educational mission, the Louisiana State Museum welcomes visits from students of all ages and offers free admission to all bona fide educational groups.

Please review the following guidelines before your visit:

- **Be prepared:** Use the enclosed pre-visit materials to prepare students for their field trip. These guides are designed to help you incorporate your field trip into your classroom teaching.
- **Be prompt:** If you are late, you may miss your scheduled tour or have to wait. If you must cancel your field trip, please call (800) 568-6968 as soon as possible!
- **Be attentive:** Remind your students to listen to instructions given by museum staff upon entering the building. This will assist you in touring comfortably through the buildings and exhibits. Unruly students will be asked to leave the building.
- **Be responsible:** Chaperones must stay with the group and maintain order. Proper supervision helps to ensure a comfortable learning environment.
- **Be considerate:** Common courtesy should prevail when visiting museums. When in the museum, please be mindful of others by keeping voices down.
- **Be careful:** The Louisiana State Museum displays a vast collection of precious historical artifacts. Please remind students not to touch any of the artifacts on display. Running, jumping or other boisterous behavior is potentially damaging to artifacts. Also, please be careful on stairs, and use banisters properly!
- **Be neat:** The Louisiana State Museum's maintenance and curatorial staff take pride in presenting a beautiful and clean museum to the public. Please help us keep the restrooms neat and free from trash. Museum staff will be happy to assist in locating proper trash receptacles. Gum and candy can damage artifacts, so please have students dispose of these items before entering any of the Louisiana State Museum buildings.
- **Be aware of parking restrictions:** Buses are not allowed in the French Quarter. Parking lots are located on Esplanade Avenue across from the Old U.S. Mint and behind the French Market by the River. Buses are only allowed to drive down Decatur Street which runs along Jackson Square (located one block from the Cabildo). For questions, call the Department of Utilities of New Orleans at (504) 565-6260 or Southern Parking at (504) 525-7275 / 522-0031.

In the interest of maintaining order and protecting our buildings and collections, the Museum reserves the right to ask groups not following these guidelines to leave.

Please call the Museum or the Education Department at (800) 568-6968 if you have any questions about the information presented above. We look forward to your visit!